

**MINUTES**  
**COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE**  
**November 28, 2018**  
**3:00 P.M.**  
**W. A. "Mac" McGriff III Boardroom**

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Leon L. Haley, Jr., M.D., on Wednesday, November 28, 2018, at 3:00 p.m., in the W. A. "Mac" McGriff III Boardroom.

**ATTENDING**

Members: Ted Bass, M.D.; Alan Berger, M.D.; Tina Bottini; Jeffrey Brunelli, M.D.; Eric Conde, MSA; Steven Cuffe, M.D.; Paul Dougherty, M.D.; Linda Edwards, M.D.; Tirbod Fattahi, M.D., D.D.S.; Frank Genuardi, M.D., MPH; Kelly Gray-Eurom, M.D.; Leon Haley, M.D.; Randal Henderson, M.D.; Mark Hudak, M.D.; Laura Huntley (via phone); Pradeep Kadambi, M.D.; Andrew Kaunitz, M.D.; Shahla Masood, M.D.; Paul Mongan, M.D.; Arshag Mooradian, M.D.; Ashley Norse, M.D.; Nipa Shah, M.D.; Daryoush Tavanaiepour, M.D.; David Vukich, M.D.; Kendall Webb, M.D.; Darrell WuDunn, M.D.; Elisa Zenni, M.D.

Staff: Karen Babcock, Tina Bottini, John Clontz, Kate Moore, Nancy Stover, Jese Williams, Bill Young

Others: Eric Lowe, Web Manager

The minutes of the College of Medicine Jacksonville Executive Committee meeting of October 31, were approved.

Dean's and CEO Report: Dr. Haley stated that the College of Medicine will be actively recruiting for the position of Senior Associate Dean – Faculty Affairs. Dr. Benrubi will step down as of June 30, 2019. A new job description is being drafted and will be posted internally and externally. A Director of the Work-Life Center is being recruited. The search for Senior Vice President for Health Affairs is underway and a job description is being drafted. He stated that the VP for Legal, the VP for Advancement and the CIO searches are underway. There are opportunities in advancement and development for fundraising. He stated that the legislative agenda is being developed. The hospital is in the black but is waiting for LIP and DSH funding. A managed care provider is terminating their contract with the hospital. The Raydient and Wildlight projects have been approved. He stated that a chair retreat follow-up meeting will be scheduled.

New Website Design: Mr. Eric Lowe gave a presentation of the new website for the Colleges of Medicine, Nursing and Pharmacy which will be rolled out in March or April.

Faculty Council President's Report: Dr. Norse stated that Dr. Brunelli is the President-Elect of Faculty Council and he will be attending the COMJEC meetings.

Quality/Safety: Dr. Gray-Eurom stated that infections are at the lowest levels since we started measuring. There will be a pilot project on a hand-off tool for PCP's and a pilot project on high utilizers. EPIC has tools that can predict patients who have a high likelihood for readmission, an ED visit, or no-show. She stated that we will be working on the public reporting space to make sure the data is accurate.

Faculty Affairs Update: Mr. Conde stated that faculty who do not want to go through the mid-career review can opt out. Mr. Conde will be training faculty and administrators on promotion and tenure guidelines.

Administrative Update: Mr. Conde proposed that faculty leave be managed and time entered by the department. Dr. Haley stated that a few chairs will work with Mr. Conde on the best mechanism to manage this issue.

GME: Dr. Edwards stated that program applications have been or will be submitted for anesthesiology PGY1, a combined hematology oncology fellowship, ophthalmology, and urology. Faculty development presentations are archived and Dr. Edwards encouraged faculty to look at Dr. Travis Meyers' presentation on resident well-being.

UGME: Dr. Genuardi reminded the group that planning is coming up for 4<sup>th</sup> year rotations.

Research Update: Mrs. Bottini reported on the operational structure of Research Affairs. The deadline to apply for Research Opportunity Seed funding is December 30.

Development Update: Karen Babcock reported on development activities and the Go Greater campaign. She stated that the 23<sup>rd</sup> Annual Festival of Lights 5K run will be on December 8 in San Marco Square and will benefit the Children's Miracle Network Hospitals.

There being no further business, the meeting adjourned at 4:00 p.m.

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Leon L. Haley, Jr., M.D., MHSA

