

College of Medicine—*Jacksonville*
Office of the Senior Associate Dean for Clinical Affairs

653-1 West 8th Street
4th Floor, LRC, Box L15
Jacksonville, FL 32209-6511
904-244-3131

TO: All New Faculty and Non-Physician Practitioners
FROM: Guy Benrubi, M.D., Senior Associate Dean for Clinical Affairs
DATE: June 23, 2009
SUBJECT: 2009-2010 Mandatory Provider Education Sessions

The University Of Florida College Of Medicine Jacksonville Billing Compliance Plan calls for the education of providers in order to ensure understanding of ever-changing government regulations. Since the organization views these educational opportunities as critical to our success, educational modules are offered to help providers fulfill their mandatory education requirements (see page 2 for session times and locations).

As a **NEW PROVIDER** you must attend one full-day session comprised of Module A1 (Evaluation and Management Documentation Guidelines) & Module C (Billing Compliance) within **60** days of your start date.

FISCAL YEAR 2009-2010 TRAINING DATES

	2009 Dates						2010 Dates					
Tuesday	July 7	Aug. 4		Oct. 6	Nov. 3	Dec. 1		Feb. 2	Mar. 2	Apr. 6		June 1
Wednesday							Jan. 6					
Thursday											May 6	
Friday			Sept. 18									

Attendance at one of these sessions **must be scheduled**, in advance, **within 60 days of your actual start date**. Pre-registration is required in order to tailor the session to the specialty of the providers attending and to ensure adequate educational materials are available.

EXCEPTION: The 60-day attendance deadline for Modules A1 and C is not applicable to New Providers who have been hired into the hospital-based departments of anesthesiology, radiology or pathology or providers practicing at remote locations such as Winter Haven Hospital. Hospital-Based Providers and Remote Providers shall be required to attend the first available specialty specific Module A and C session provided in their department or at their off-campus location.

To schedule attendance at a session, please click on the desired date in the table above and include (in the body of the email that opens) the name(s) of the provider(s) you wish to schedule for that date, or contact Yvonne Smith at 244-5360 or yvonne.smith@jax.ufl.edu.

Individualized certificates will be provided to attendees of Modules A and C at the completion of each module. A sign-in sheet will also be utilized. In the event attendance at a session is called into question, it will be the provider's responsibility to produce the original certificate as proof of attendance if his/her signature is not on the sign-in sheet.

Please be sure to arrive on time for your scheduled sessions, as attendees arriving more than 15 minutes after the start of a session will be required to reschedule.

TIMES AND LOCATIONS WHERE MODULES ARE OFFERED

Module A-1 New Providers and All Residents/Fellows Banquet Room (10th floor Tower II)	
9:00 a.m.–12:00 p.m. E/M Training - Coding & Documentation Issues	
<input checked="" type="checkbox"/> 1997 E/M Guidelines <input checked="" type="checkbox"/> Medical Record Documentation	<input checked="" type="checkbox"/> Procedure Coding <input checked="" type="checkbox"/> Diagnosis Coding

Module C All Providers Banquet Room (10th floor Tower II)	
1:00 p.m. – 3:00 p.m. Self-Pay and Financial Hardship Policies & Billing Compliance Training	
NPPs & Faculty (including OPS) <input checked="" type="checkbox"/> Self-Pay & Financial Hardship Policies <input checked="" type="checkbox"/> Compliance Overview <input checked="" type="checkbox"/> Billing Services of Non-Physician Practitioners <input checked="" type="checkbox"/> Teaching Physician Regulations	Residents <input checked="" type="checkbox"/> Self-Pay & Financial Hardship Policies <input checked="" type="checkbox"/> Compliance Overview <input checked="" type="checkbox"/> Teaching Physician Regulations