MINUTES
COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE
September 30, 2015
3:00 P.M.
Shands Jacksonville Boardroom

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Daniel R. Wilson, M.D., Ph.D., on Wednesday, September 30, 2015, at 3:00 p.m., in the Shands Jacksonville Boardroom.

ATTENDING


Staff: Maryann Palmeter, Jessica Schacht, Eric Skinner, Nancy Stover, Cheryl Webber

Others: Russell Armistead

Approval of Minutes: The minutes of the August 26, 2015, meeting of the College of Medicine Jacksonville Executive Committee were approved.

Dean’s Report: Dr. Wilson stated that the hospital board met this week. He stated that he will attend the UF Alumni Board meeting on October 3 and present an update on Jacksonville activities. ICD-10 training must be completed by September 30. Dr. Saurin Shah will become interim chair of anesthesiology on October 1. The audit of the practice plan is complete and the year ended positively. Our strategic plan is on track. Projections were better than expected on the North campus. Improvements on the 8th Street campus continue. New service lines are being developed such as occupational medicine, oncology and telemedicine.

UF Health Jacksonville CEO Report: Mr. Armistead stated that there will be a called board meeting in late October regarding financing the north bed tower. The hospital received a 2-Star rating from UHC. He stated that dramatic changes have been made and the rating should improve next year. The average length-of-stay is down. Surgical cases are up for the month and for the year.

Faculty Council President’s Report: Dr. Webb stated that the Faculty Council has been reviewing the promotion and tenure process. Dr. Angel Kwolek-Folland, Associate Provost for Academic and Faculty Affairs for the University of Florida, was on campus on September 24 to review all aspects of promotion and tenure including concerns of the academic APB (Academic Personnel Board). She stated that it was elucidated that there is no specific time period between promotion from assistant professor to associate professor and from associate professor to professor. There was lot of interesting feedback about the process that will be discussed at the Faculty Council. Another major topic that will be discussed at Faculty Council is the lack of sick leave payout at retirement.
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Mr. Conde stated that faculty had the opportunity 4 years ago to send comments to the President concerning the sick leave and vacation benefit. The benefit was changed. Effective June 30 faculty will not be able to cash out sick leave. Faculty who leave before June 30 will receive 25% cashout up to 480 hours and must have at least 10 years of service. A policy is being reviewed that would not allow faculty to return as OPS after they leave and cash out. Hours in excess of 352 hours, the maximum that can be accumulated, transition to sick leave at the end of the year. If the faculty provides a 4-month notice, at the discretion of the chair, faculty can take some form of terminal leave up to 152 hours. Mr. Conde provided a leave cashout chart.

Quality/Safety Report: Dr. Vukich reported in the absence of Dr. Gray-Eurom. He stated that the hospital moved up 13 or 14 positions in the UHC rating system and it is disappointing that the hospital received a 2-Star rating. Some of the criteria in which the hospital excelled was removed.

Compliance Update: Mrs. Palmeter stated that ICD-10 implementation begins October 1. The training deadline is today. There are some providers who have not completed the training and the training must be completed before they can work. She stated that the OIG work plan audit has begun. Due to the length of time to complete audits because of ICD-10 and dual coding, EPIC, and other issues, the audit period will be for a two-year period. Departmental compliance plans are being updated.

HIPAA Update: Mrs. Webber stated that the HIPAA training is being updated. There will be a global training module and it will be streamlined. There are three investigations underway. A data breach at UCLA, their third since 2011, so their fine could be the largest.

Faculty Affairs Update: Dr. Benrubi stated that the associate provost was on campus and gave a very informative presentation. The entire session was videotaped and every faculty member has received the link. While there is no time limit between promotion from associate professor to professor, the faculty member must perform the expected accomplishments. Any faculty member planning to create a packet next summer should look at the presentation from the provost.

GME Update: Dr. Edwards stated that all of the residents and fellows completed their ICD-10 training. The report on the CLER review has been received. A response is being prepared and will be reviewed at the GMEC meeting. The ACGME approved the 4 additional psychiatry positions and the 4 neurology preliminary positions. A request will be made to AHCA for support of these positions from the state Medicaid program. There will be site visits for pediatric hem/onc and hospice and palliative care.

The Office of Educational Affairs has discussed graduation programs and strongly recommends that the institutional graduation program be eliminated. Each department has a graduation ceremony. Medical Education Day and the awards ceremony that is held on graduation day will be combined and held in early June where all graduates will be recognized. A reception in the Atrium will follow the ceremony.
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**UGME Update:** Dr. Genuardi stated that student evaluations system will be moved to New Innovations next year. One of the OEA staff members will move to the student dormitory.

**Research Update:** Ms. Bottini stated that the Deans’ fund awards will be announced next week. She stated that a final report is expected 90 days after the close of an award in order to track our success and monitor our return on investment. My IRB, the electronic tool for submissions and reviews, will be implemented in November. There were training sessions for the research staff and another for faculty and staff will be scheduled soon. An IDR Studio database information session will be held in Jacksonville on October 2. She stated that the College of Nursing is interested in research collaboration with the College of Medicine.

**Administrative Update:** Mr. Conde stated that new faculty should have hospital privileges and delegated credentialing when they begin employment. Dr. Berger stated that his experience has been that the credentialing is never complete when new faculty begin their employment. Dr. Skip Wilson stated that he will discuss this with the managed care department.

Mr. Conde stated that the Faculty Compensation plan was approved for FY 2014/2015. The practice plan finished the year with a positive variance to the budgeted bottom line and incentives will be paid. The amount determined by the Dean will be in three pools – chairs pool, productivity incentive and departmental bonus pool. The individual research pool will be separate from the compensation plan.

There being no further business, the meeting adjourned at 4:00 p.m.

Daniel R. Wilson, M.D., Ph.D.