MINUTES
COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE
August 31, 2016
3:00 P.M.
W. A. “Mac” McGriff III Boardroom

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Guy Benrubí, M.D., on Wednesday, August 31, 2016, at 3:00 p.m., in the W. A. “Mac” McGriff III Boardroom.

ATTENDING

Members: Guy Benrubí, M.D.; Alan Berger, M.D.; Eric Conde, M.S.A; Linda Edwards, M.D.; Tirbod Fattahi, M.D.; D.D.S.; Nancy Frashuer; Andy Godwin, M.D.; Randal Henderson, M.D.; Mark Hudak, M.D.; Laura Huntley via phone; Andy Kerwin, M.D.; Shahla Masood, M.D.; Barry McCook, M.D.; Arshag Mooradian, M.D.; Daryoush Tavanapour, M.D.; David Vukich, M.D; George Wilson, M.D.; Elisa Zenni, M.D.

Staff: Tina Bottini, Jessica Cummings, Gretchen Kuntz, Maryann Palmeter, Bill Young, Nancy Stover

Others: Russ Armistead, MBA; Jesef Williams

Approval of Minutes: The minutes of the August 3, 2016, meeting of the College of Medicine Jacksonville Executive Committee were approved.

Dean’s Report: Dr. Benrubí stated that announcements on campus closings due to the weather will be issued from this campus. Dr. Wilson stated that faculty evaluations and productivity targets are due today.

Dean’s Search: Dr. Benrubí stated that negotiations are on-going with a candidate for the dean position and anticipate the new dean will be in place in November.

UF Health Jacksonville CEO Report: Mr. Armistead stated that the hospital continues to receive 15 to 18 patients a month from the north and the better payor mix continues to hold. He stated that one of the hospital’s strategies is to communicate to the community the negative effect that an additional trauma center will have on outcomes. He stated that he is talking to the city about capital funding from the city for infrastructure. The Governor has declared Duval County in a state of emergency due to the storm. Mr. Armistead stated that the hospital met their budget in July.

Faculty Council Report: Dr. Kerwin stated that the General Assembly meeting will be on September 12.

Quality/Safety Update: No report.

Compliance Update: Mrs. Palmeter encouraged participation in the Compliance Awareness Survey which will be open until September 16. She stated that one of the CMS proposals is to gather data on the global surgical package. She has concerns about the impact in teaching physician settings.
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**HIPAA Update:** No report.

**GME Update:** Dr. Edwards stated that the annual updates of program information for the ACGME information is due tomorrow. Dr. Godwin is chairing a task force to review program’s M&M’s and how the information is communicated between departments. The annual program evaluation review begins next month.

**UGME Update:** No report.

**Research Update:** Mrs. Bottini stated that there will be training sessions on the electronic IRB system on awards. There will be an open lab on the U First electronic system on September 19. She stated that the total funding for the College of Medicine – Jacksonville was $22.3 million, a 15% increase over last year.

**Administrative Affairs Update:** Mr. Conde stated that for individuals whose initial H-1B is sponsored by UF COM-J, consideration for permanent resident (green card) sponsorship will begin after 2 years of employment. For individuals who are already on an H-1B visa and transfer employment to UF COM-J, consideration for green card sponsorship will begin after 1 year of employment. At the discretion of the Dean’s office, the one year time period may be shortened, depending on how many years the individual has been sponsored on an H-1B visa. A permanent resident (green card) application must be filed before the end of the 5th year of H-1B sponsorship. Mr. Conde stated that an attempt is made to resolve faculty and staff employee relations issues before beginning the progressive counseling process. He stated that two chairs and an interim chair are up for promotion and their finalized packets are being submitted. The small departments will require a substitute voting department. He stated that a faculty member who does not vote is considered a negative vote and he urged 100% participation in the voting process. Mr. Conde stated that Dr. Dougherty, the new chair of Orthopaedics and Rehabilitation, will begin on September 15.

**Borland Library Update:** Ms. Kuntz stated that the library has funding for monographs this year. A search committee has been formed to replace the librarian position.

**Development Update:** Mrs. Cummings stated that there will be grateful patient training in Jacksonville. She reported that donors are being solicited for naming rooms on the north campus. She stated that a gift was received for the Reach Out and Read program. The Lexus Championship for Charity Golf Tournament is on September 24. The 10th anniversary of the Night for Heroes is on January 28. Naming gifts have been received for the Marcus Drew Atrium and the DuBow gift shop on the north campus.

There being no further business, the meeting adjourned at 3:35 p.m.

Guy Benrubi, M.D.