MINUTES
COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE
August 27, 2014
3:00 P.M.
Shands Jacksonville Boardroom

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Dr. Daniel R. Wilson on Wednesday, August 27, at 3:00 p.m., in the Shands Jacksonville Boardroom.

ATTENDING


Staff: Tina Bottini, Gretchen Kuntz, Kathy Murray, Maryann Palmeter, Robert Pelaia, Nancy Stover, Cheryl Webber

Others: Russ Armistead

Approval of Minutes: The minutes of the July 30, 2014, meeting of the College of Medicine Jacksonville Executive Committee were approved.

Dean’s Report: Dr. Wilson stated that the merit increases for faculty and staff will be fully funded. Another strategic planning meeting is scheduled for August 28.

UF Health Jacksonville CEO Report: Mr. Armistead stated that the hospital finished the fiscal year with some profit. July looks positive. The hospital is busy but not red. An additional unit in the pavilion will be opened. There will be a proposal to the board to begin the planning and the process to open the beds on the north campus by March 2017. The hospital will be charity of the day again this year at TPC. The Jacksonville Business Journal’s next issue will be about healthcare and growth and the north project will be the lead story.

Faculty Council: Dr. Williams stated that the General Assembly will be held on September 10 at 5:00 p.m. in the LRC Auditorium. Feedback was requested from the faculty about the EPIC outpatient implementation. It takes additional time to complete notes and orders which translates into poor patient satisfaction. There are also concerns about IT support. There appears to be a need for order sets. Radiology and pathology are doing well with the implementation.
Dr. Costa stated that there will be a 90-day stabilization period before some of these issues can be addressed. Input is requested to prioritize and agree on the first build changes that will satisfy the majority.

**Faculty Affairs:** Dr. Benrubi stated that the first leadership development course begins September 10. He stated that a mentorship process will be implemented and he hopes to have a cadre of individuals to serve as mentors.

**GME Update:** Dr. Edwards stated that the life skill seminars begin September 3. The programs are submitting updates in the accreditation data system and they are being reviewed. Under the new system, the institution will review 34 accredited programs every year and will monitor the programs for continuous improvement and identifying action plans. The chairs will be asked to allow the members the time to serve on the annual program review committee. There will be resident participation in the Attending Staff Foundation. The foundation has funds available for resident travel and loans. Medical Education Week next year will be one day, much like Research Day. It will be April 9 from noon to 5:00.

**UGME:** Dr. Genuardi gave a reminder that no one can enter data in the computer using someone else’s login.

**Research Update:** Ms. Bottini stated that several applications have been submitted to the Florida Department of Health Bankhead-Coley and James & Esther King programs. Dr. Pearson, the VP for Research and Education, will be in Jacksonville on September 5 and will be giving a seminar on PCORI grant skills from Noon to 1:00. She stated that there will be a web based portal next year for grant reviews. Dr. Berger stated that Dr. Hogan, director of the UF CTSI Biomedical Informatics Program, will meet with the chairs and others in Jacksonville on September 30.

**Administrative Update:** Mr. Conde stated that faculty evaluations are due by August 31. Clinical targets for each physician should be included. There will be a virtual department comprised of either Medicine or Surgical specialties who will vote on promotion and tenure for departments that do not have enough faculty at the professor level (e.g. OMFS, CHFM). Service is not an area that will get faculty promoted. New faculty orientation is October 24 from 12:00 to 4:30. Merit raises will be based on salaries as of June 30, 2014. Dr. Wilson stated that, in the future, research time will not be given to faculty who do not have research funding.

**Quality/Safety:** Dr. Vukich stated that Dr. Benrubi has been appointed Associate Chief Medical Officer, Dr. Silliman will replace Dr. Foster on the Pharmacy and Therapeutics Committee, and Dr. Siragusa will replace Dr. Foster on the Code 15 Committee. Rating information from AAMC and Leapfrog was discussed. All hospitals are preparing for infectious disease disasters. Related to these disasters, OSHA requires all individuals
who do clinical work be fit tested for N95 masks. In October, a vendor will be on campus
to fit test employees and physicians. The fit testing is required annually.

**Borland Library:** Ms. Kuntz stated that the budget numbers are not final, but it appears
that the library might have to cancel some individual titles.

**Development Update:** Ms. Murray stated that November 10 is the Lexus golf tournament
for the RITA Foundation which raises money for the UF Health Breast Center –
Jacksonville. February 7 is the Night for Heroes which benefits the TraumaOne at UF
Health Jacksonville. She stated that a new orthopaedics endowment is being
established. Possible grants are being sought from Red Coat, Community Foundation
and Gate Foundation.

**New Business:** Dr. Masood stated that the public forum, “What Everyone Should Know
About Breast Health”, is October 7, from 5:30 to 9:00 p.m., at the Omni.

There being no further business, the meeting adjourned at 3:55 p.m.

Daniel R. Wilson, M.D., Ph.D.