MINUTES
COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE
May 31, 2017
3:00 P.M.
W. A. "Mac" McGriff III Boardroom

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Leon L. Haley, Jr., M.D., on Wednesday, May 31, 2017, at 3:00 p.m., in the W. A. "Mac" McGriff III Boardroom.

ATTENDING


Staff: Tina Bottini, Jessica Cummings, Maryann Palmeter, Nancy Stover, Cheryl Webber

Others: Russ Armistead, Bill Ryan and Jesef Williams

Approval of Minutes: The minutes of the April 26, 2107, meeting of the College of Medicine Jacksonville Executive Committee were approved.

Dean's Report: Dr. Haley stated that an oral presentation was given last week to Raydient. The proposal includes a building for urgent care and ambulatory primary care including pediatrics and dentistry. It also includes a building for a partnership with the YMCA. Dr. Haley stated that the North hospital opened on May 23. He stated that about 40% of the patients seen have been transferred to the 8th Street campus. Mr. Scanu accepted the position of Vice President for Operations of UFJP and will be here within the next few weeks. Searches continue for Senior Associate Dean for Clinical Affairs, Senior Associate Dean of Research Affairs, and chair of Urology, Ophthalmology and Radiology. Dr. Haley asked that any Gator Care issues be forwarded to him with as much detail as possible. He stated that the Physician Advisory Committee and a work group are working on the referral issues. The practice plan will begin the year with a deficit budget. He stated that the first of three strategic planning sessions will be held on June 16.

UF Health Jacksonville CEO Report: Mr. Armistead stated that the estimated Vizient data suggests that the hospital's rating will show significant improvement. There has been no movement between CMS and AHCA about being able to access more of the LIPI funds. He stated that the hospital will take legal action against the Department of Health regarding opening trauma centers in Orange Park and at Memorial. June 30 is Family Night at the Zoo and all faculty are invited.

Faculty Council Update: Dr. Kerwin stated that the Faculty Council officers have started monthly meetings with the Dean and collaborative meetings with the Gainesville Faculty Council officers. The Faculty Council sent a survey to all faculty to increase awareness of its role in shared
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governance and to confirm that the Faculty Council is addressing the issues important to the faculty. The survey closes on May 31, 2017.

**Quality/Safety Update:** Dr. Gray stated that there has been great improvement in mortality and hospital acquired infections. Readmissions will be added to the hospital goals with benchmarks. COPD, schizophrenia and sepsis are the three top reasons for readmission.

**HIPAA Update:** Mrs. Webber stated that 62 patients were notified about a breach of information due to an employee’s response to a phishing e-mail. The employee was disciplined.

**Faculty Affairs Update:** Dr. Benrubi stated that the Academic Personnel Board has approved all of the promotions which now must be approved by the president of the university. He stated that all faculty should take advantage of the mentoring program two to three years before their packets are to be submitted. All outside activity forms must be filed by July 1.

**GME Update:** Dr. Edwards stated the child and adolescent psychiatry fellowship received initial accreditation. Orthopaedics, pediatrics and its subspecialties, surgery and surgical critical care medicine will begin their self-studies. The ACGME resident and fellow surveys were released in April and the program directors and chairs should review these survey results. The physician wellness group has met and will meet again on June 6.

**UGME Update:** Dr. Genuardi stated that awards are given at the graduation ceremony to faculty and he asked that those faculty members be allowed to attend the ceremony. Dr. Genuardi stated that he is working on a project to address concerns raised by our medical students about the level of access in EPIC which is not the same on both campuses.

**Research Update:** Mrs. Bottini stated that H. Gilbert Welch, MD, MPH, a professor of medicine at the Dartmouth Institute for Health Policy and Clinical Practice, was the keynote speaker on Research Day. His presentation focused on the rate of cancer screening and diagnosis in the United States and abroad. Dr. Leighton James received the Robert C. Nuss Researcher/Scholar Award. She stated that attendance on Research Day was lower this year and there were fewer faculty poster displays. The Research Advisory Council will address enhancing attendance and participation on Research Day. The deadline for submission for the Dean’s Fund awards for faculty is July 14. She stated that an e-mail will be sent to gauge interest in workshops for Career Development K awards through NIH. NIH has now mandated that large multi-centered projects must be processed through a single IRB. There will be training on June 15 to discuss the process.

**Administrative Update:** Mr. Conde stated that an announcement will be sent to all faculty about new items that will become effective on July 1. Medical license renewal fees will be reimbursed to faculty members. Outside activity reports must be renewed before July 1. Outside clinical activities within 50 miles of the primary work site will not be authorized. Meeting and conference leave remains at 10 days for faculty and 20 days for chairs. The evaluation process will begin on July 1 and all evaluation letters are due before the end of August. Mr. Conde stated that terminating faculty can use accrued vacation leave up to 160 hours in addition to the leave cash-out of 200 hours. The faculty member must provide a minimum notice of at least four months. Mr. Conde distributed the new faculty financial proforma which will be used beginning July 1. The proforma information will be reviewed by the VP of Ambulatory Services, the VP of Finance, the
VP of Operations, the Associate Dean of Administrative Affairs and the Senior Associate Dean for Clinical Affairs who will then provide a recommendation to the Dean.

**Development Update**: Mrs. Cummings stated that there are six named spaces in the new north hospital. A new x-ray machine has been donated to the orthopaedics department. She stated that two referrals were received as possible donations from grateful patients. There was an event called Moving Medicine Forward where Dean Haley and Dean Good made presentations on the College of Medicine and the benefit to the Jacksonville community. September 30 is the Run for Heroes fun run at Unity Plaza which will benefit Trauma One. There is a new Community Stakeholders task force to identify potential donors.

**Announcements**:
- June 14, Housestaff graduation, 3:00 p.m., LRC Auditorium
- June 15, UFJP Employee Recognition, 2:30 p.m., Charter Theatre
- June 16, Strategic Planning Retreat, Jessie Ball DuPont Center
- June 30, Housestaff orientation, 8:15 a.m. to 1:00 pm., LRC Auditorium
- June 30, Family Night at the Zoo, 6:00 p.m.

There being no further business, the meeting adjourned at 4:00 p.m.

Leon L. Haley Jr., M.D., MHSA