MINUTES
COLLEGE OF MEDICINE JACKSONVILLE EXECUTIVE COMMITTEE
December 2, 2015
3:00 P.M.
Shands Jacksonville Boardroom

The meeting of the College of Medicine Jacksonville Executive Committee was called to order by Daniel R. Wilson, M.D., Ph.D., on Wednesday, December 2, 2015, at 3:00 p.m., in the Shands Jacksonville Boardroom.

ATTENDING


Staff: Tina Bottini, Jessica Cummings, Gretchen Kuntz, Maryann Palmeter, Eric Skinner, Nancy Stover, Cheryl Webber

Others: Russell Armistead

Approval of Minutes: The minutes of the October 28, 2015, meeting of the College of Medicine Jacksonville Executive Committee were approved.

Dean's Report: Dr. Wilson stated that UF Health North has been very successful and improvements continue on 8th Street. The practice plan and the hospital are ahead of budget. The search for the chair of orthopaedics is nearly complete. The search for chair of surgery is underway. The associate dean for research position is being posted. An individual has been offered the position of associate general counsel in Jacksonville. The raise pools have been submitted and the raises will be effective in January.

UF Health Jacksonville CEO Report: Mr. Armistead stated that the hospital volumes have increased substantially compared to last year and the hospital is ahead of budget. The governor's budget has a different model for the distribution of LIP funds and disproportionate share funds as well as how some of the Medicaid funds are calculated. This proposal would keep the funding the same as last year. The legislature must approve the proposal. The hospital maintained its investment grade rating. The funding for the hospital on the north will be received in December.

Faculty Council President’s Report: Dr. Webb stated that there was a presentation from the CME office at the last Faculty Council meeting. Delonda Strawn will be in Jacksonville one day a week to assist with CME activities. Internal activities are reported to CME Broker. There are plans for the office to be a portfolio provider for MOC. Dr. Webb stated that the Council discussed the change in the date of the institutional resident orientation. A new issue being discussed is the limitation of meeting and conference leave for faculty.

Quality/Safety Report: Dr. Gray-Eurom stated that next year the focuses will be on infection, readmissions and the patient experience.
Compliance Update: Ms. Palmeter attended a compliance academy meeting. Part of the discussion included a memo from the Department of Justice ensuring that their attorneys are applying efforts to hold accountable the individuals responsible for illegal corporate conduct. They also discussed conflict of interest and anti-kickbacks. She stated that most faculty and staff were able to complete the fraud, waste and abuse training by the end of November.

Dean Wilson presented a Star award to Mrs. Palmeter.

HIPAA Update: Ms. Webber stated that the new version of general awareness training will available in January and must be completed within 60 days. The module for researchers is not complete, so researchers will complete the old version. She stated that there are two active HIPAA investigations at this time.

GME Report: Dr. Edwards stated that resident institutional orientation will be for one day and will be held July 1. There will be no new void in coverage. She stated that the ACGME did not grant approval for the OB anesthesia fellowship. The nephrology fellowship will have a site visit soon. Dr. Edwards plans to visit each department to discuss, self-study, CLER and the Next Accreditation System. Potential candidates are being sought for the three unfilled positions in the medicine subspecialty match. There will be an institutional faculty survey early next year.

Faculty Affairs Update: Dr. Benrubri stated that nine candidates for promotion were granted a favorable review by the college. He stated that there are 5 candidates to be interviewed for chair of surgery.

Research Update: Mrs. Bottini stated that IRB03 now accepts study submissions for exempt, expedited and retrospective chart review studies online via the myIRB system. PI’s must be registered to enter the information. Candidates for biostatistician are being interviewed. She stated that NIH and NSF requires that publications at the end of projects be placed in their depositories.

Administrative Update: Mr. Conde stated that the chairs will send letters to faculty about merit raises within two weeks. The holiday memo was sent to faculty and staff. Faculty with more than 350 hours accrued can take vacation for the December holiday period. All others should submit December Personal Leave. There will be a Jacksonville leadership development program in February 2016.

Borland Library: Mrs. Kuntz stated that PubMed and National Library of Medicine no longer supports IE8. Dr. Webb stated that she will check to make sure that all of the computers have been upgraded. Mrs. Kuntz stated that a small amount of funding is anticipated for new materials and titles should be submitted for consideration.

Development Update: Mrs. Cummings stated that the $3 billion fundraising campaign will be announced next year and Jacksonville will have a portion of that money to raise. She stated that meetings will be scheduled with the chairs to determine goals and needs.
Announcements: Dr. Wilson stated that Dr. Fuchs' inauguration is on December 4 and a link will be provided for live streaming.

There being no further business, the meeting adjourned at 4:00 p.m.

Daniel R. Wilson, M.D., Ph.D.